

23/01/2018

Our preferred invoice method is electronic invoicing. To help and speed up the invoice processing we hope you clearly mark down to the invoice the name of the orderer or contact person at Sofigate and note which Sofigate Group company you are invoicing.

E-INVOICING TECHNICAL DETAILS

Finland					
Name	Business ID	VAT	E-Invoice Address	Operator	Operator (Bank as e-invoicing operator)
Sofigate Group Oy	2446524-0	FI24465240	003724465240	Maventa	DABAFIHH
Sofigate Oy	1809103-5	FI18091035	003718091035	Maventa	DABAFIHH
Sofigate Services Oy	2181137-1	FI21811371	003721811371	Maventa	DABAFIHH
ICT Standard Forum Oy	2329886-6	FI23298866	003723298866	Maventa	DABAFIHH

Sweden					
Name	Business ID	VAT	GLN	Operator	Operator (Bank as e-invoicing operator)
Sofigate AB	556976-7261	SE556976726101	75255697672610101	InExchange	N/A
Sofigate Sweden AB	556758-0724	SE556758072401	N/A	N/A	N/A

Denmark/UK/Norway					
Name	Business ID	VAT	E-Invoice Address	Operator	Operator (Bank as e-invoicing operator)
Sofigate ApS	36076011	DK36076011	N/A	N/A	N/A
Sofigate Ltd	02926318	GB638768483	N/A	N/A	N/A
Sofigate AS	815 448 952	NO815448952MVA	N/A	N/A	N/A

The name of the orderer (Sofigate's employee) must be included in the customer's reference in all invoices.

PDF-INVOICES VIA EMAIL

Electronic scan service addresses:

Sofigate Oy:	invoice-18091035@kolektor.fi
Sofigate Group Oy:	invoice-24465240@kolektor.fi
Sofigate Services Oy:	invoice-21811371@kolektor.fi
ICT Standard Forum Oy:	invoice-23298866@kolektor.fi
Sofigate Solutions Oy	invoice-27802468@kolektor.fi
Sofigate AB:	556976726101@autoinvoice.se

When sending PDF-invoices to electronic scan service we kindly ask you to consider the following:

- PDF invoices are sent as email attachments
- Only one invoice per file. The file should include the invoice with all its pages and attachments
- Multiple invoice files can be sent in one email. All invoice files must be named separately
- Please note, the whole address including the scanID has to be on the invoice, not just on the envelope
- One email can have maximum size of 10Mb
- The file names can only include regular characters: a - z, A - Z, 0 - 9
- PDF files must be real PDF documents (not scanned to PDF). PDF documents must be version 1.3 or newer
- PDF files cannot be locked, encrypted or password protected
- The external dimensions of the document can be max. 210 x 297 mm

Sofigate Sweden AB	finance.se@sofigate.com
Sofigate ApS	finance.dk@sofigate.com
Sofigate Ltd	finance.uk@sofigate.com
Sofigate AS:	finance@daymark.se

PRINTED INVOICES

Sofigate Oy

18091035
PL 100
80020 Kollektor Scan
FINLAND

ICT Standard Forum Oy

23298866
PL 100
Kollektor Scan
FINLAND

Sofigate AB

556976726101
Box 4
73721 FAGERSTA
SWEDEN

Sofigate ApS

Nørre Voldgade 92
DK-1358 Copenhagen K
DENMARK

Sofigate Group Oy

24465240
PL 100
80020 Kollektor Scan
FINLAND

Sofigate Sweden AB

Drottningtorget 5
411 03 Göteborg
SWEDEN

Sofigate Ltd

Mercury House
117 Waterloo Road
London SE1 8UL
UNITED KINGDOM

Sofigate Services Oy

21811371
PL 100
80020 Kollektor Scan
FINLAND

Sofigate AS

C/o Aker Brygge Business Centre
Postboks 1433, Vikta
0115 Oslo
NORWAY

Please use the addresses above only for invoices and their relating material and send all other mail to our office addresses.
For more information about invoicing, please contact us by e-mail.

OFFICE ADDRESSES

Finland

Espoo

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Tekniikantie 12
02150 Espoo
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Göteborg

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90100 Oulu
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Malmö

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211 37 Malmö
info@3gamma.com

More contact information: www.sofigate.com