

ROUNDTABLE

BY SOFIGATE



INVOLVE
regardless of
time and place



CONCLUDE
concrete findings
& decisions



COMMIT
to results through
active facilitation

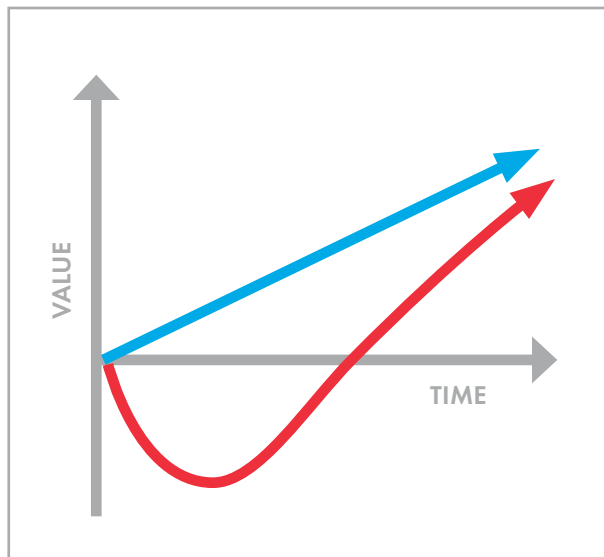
ROUNDTABLE ENABLES FASTER VALUE CREATION

Roundtable allows the right people to participate decision making time **efficiently** regardless of time and place. It provides the ability to contribute to discussions even when finding shared time in calendars is difficult.

Roundtable engages participants with small and intuitive carefully planned online assignments which **increases the level of commitment**.

ROUNDTABLE discussions are **facilitated** in a Business Social Media environment, by an expert Facilitator.

ROUNDTABLE facilitation increases **speed of value creation** by...



- Taking control over a stakeholder team
- Reducing meeting and workshop time & scheduling effort
- Getting early on consensus, buy-in, commitment for decision proposals
- Making it more fun
- Benefiting from self-documenting facilitation

ROUNDTABLE IS EASY AND FAST TO GET STARTED



ROUNDTABLE fits to all kinds of organizations – both private and public. The service is easy to use and it is ready to improve the decision making. ROUNDTABLE works on any device with no implementation required.

Sofigate's experts have facilitated hundreds of ROUNDTABLE cases related to for example:

- ERP Implementation
- Strategy preparation
- Enterprise Architecture Planning
- Service Delivery Process Renewal
- Current State Analysis
- Business Process Improvement
- Development Roadmap Planning
- Global Training Program
- Lessons Learned
- Proof-of-Concept
- Operating Model Renewal
- Project Model Implementation
- SIAM Design
- Organization Planning
- Demand Management Practices
- CRM Requirements
- Investment Proposal Preparation
- IoT Conceptualizing
- RFP Process
- Sourcing & Vendor Management Practices
- Service Offering Preparation
- Agile Project Management
- Intranet Specifications
- Service Management Handbook
- Advisory Board Facilitation
- KPI Metrics Definition
- PMO Ramp-up
- Elements of Customer Experience
- Business Technology Design
- SaFe Model Review
- Enterprise Architecture Review

TOOLS & TEMPLATES

ROUNDTABLE has six intuitive tools enabling efficient, inspirational and fun collaboration.



DISCUSSION

Discuss openly around given topic.



STICKY NOTES

Virtual post-it note wall with customized background.



RANKING

Prioritize items based on given criteria.



POLL

Vote for one or multiple choices.



SLIDERS

Slide given bar(s) to express your opinion.



SENTENCES

Create shared lists and "like" what others have added.

ROUNDTABLE **templates** are the key for easily repeatable facilitation projects. Save entire ROUNDTABLEs into reusable form – for example:



INNOVATION TEMPLATE

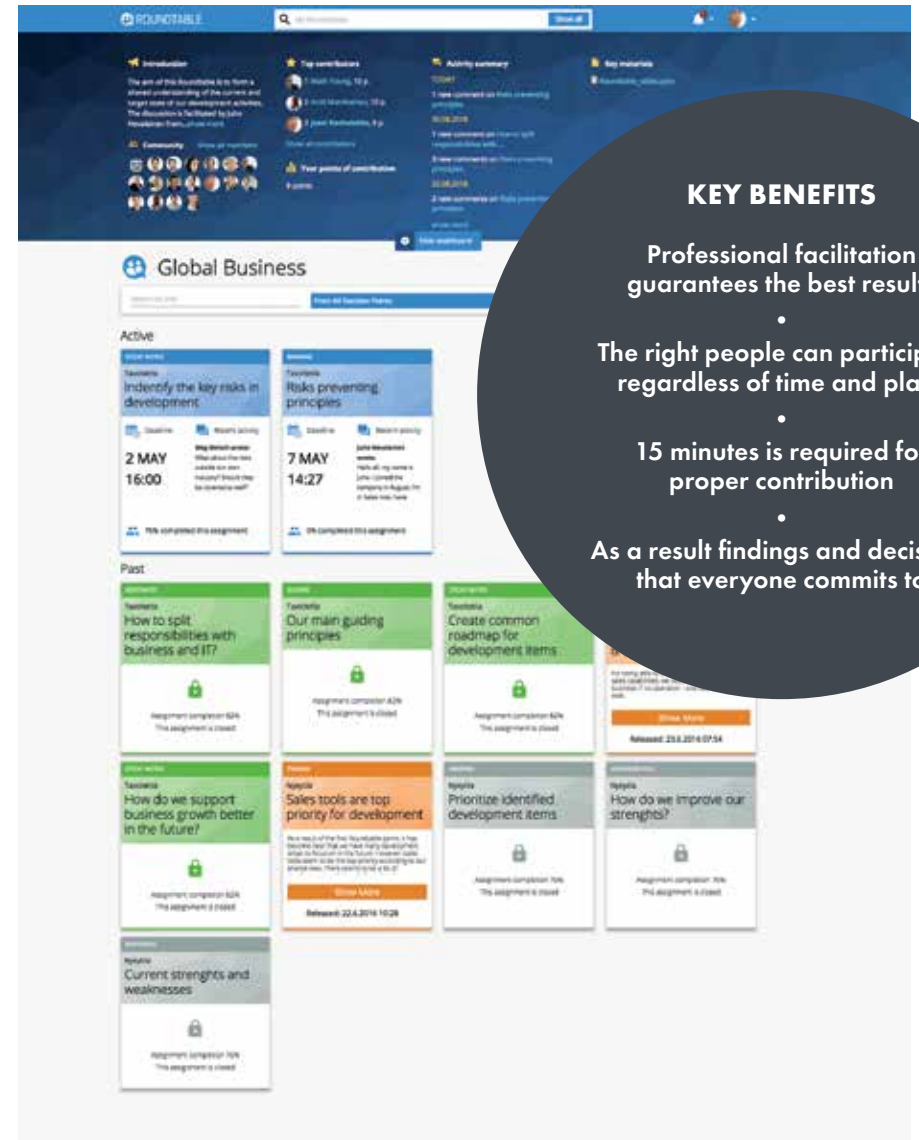


CONCEPT CREATION TEMPLATE



LESSONS LEARNED TEMPLATE

FACILITATION + BUSINESS SOCIAL MEDIA + AGILE



KEY BENEFITS

Professional facilitation guarantees the best results

The right people can participate regardless of time and place

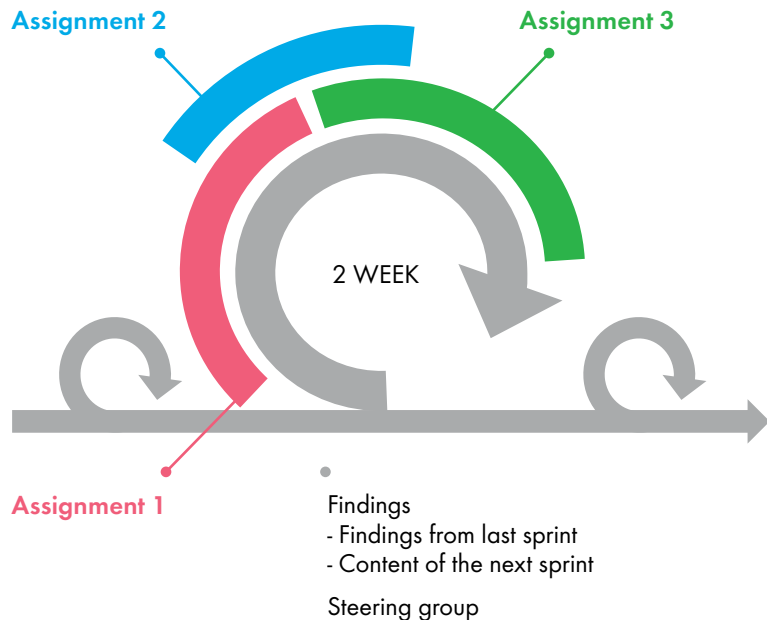
15 minutes is required for proper contribution

As a result findings and decisions that everyone commits to

SPRINT IS THE ROUNDTABLE WAY

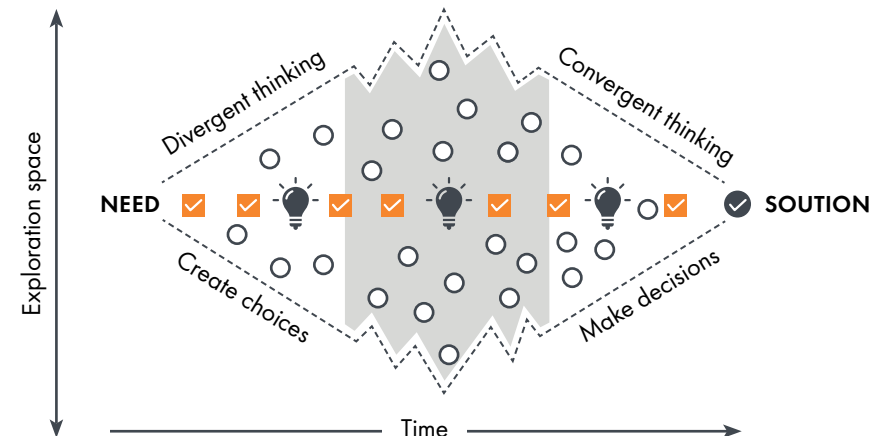
The ROUNDTABLE facilitator runs the project in 2 week sprints. During sprint, the participants conduct tasks in ROUNDTABLE environment – typically 4-5 tasks per week. Each assignment requires 10-15 minutes and they are open at least 1,5 days. Several assignments can be open at the same time.

After each sprint, findings are made and the content of the next sprint is decided. Face to face workshops can be arranged if needed.



CORNERSTONES OF ROUNDTABLE FACILITATION

- Continuous value creation using agile methods is at the heart of ROUNDTABLE
- The right people – but not everybody – should be involved in an efficient way regardless of time and place
- Typical ROUNDTABLE follows the divergent – convergent model to enable enough open ideation while still delivering solutions that participants commit to.
- Findings and decisions add value, are published regularly and take us towards our common target



SOFIGATE

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TECHNOLOGY
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Make Better Decisions – Faster!

 **ROUNDTABLE**

www.sofigate.com/roundtable