

Our preferred invoice method is electronic invoicing. To help and speed up the invoice processing we hope you **clearly mark** down to the invoice the **name of the orderer or contact person** at Sofigate and note which Sofigate Group company you are invoicing.

E-INVOICING TECHNICAL DETAILS

Finland				
Name	Business ID	VAT	E-Invoice Address	Operator
Sofigate Group Oy	2446524-0	FI24465240	003724465240	Pagero
Sofigate Oy	1969472-7	FI19694727	003719694727	Pagero
Business Technology Forum Oy	2329886-6	FI23298866	003723298866	Pagero

Sweden				
Name	Business ID	VAT	GLN	Operator
Sofigate AB	556976-7261	SE556976726101	75255697672610101	InExchange
Sofigate Sweden AB	556758-0724	SE556758072401	N/A	N/A

Denmark				
Name	Business ID	VAT	E-Invoice Address	Operator
Sofigate ApS	36076011	DK36076011	N/A	N/A

The name of the orderer (Sofigate's employee) must be included in the customer's reference in all invoices.

PDF-INVOICES VIA EMAIL

Electronic scan service addresses:

Sofigate Oy:	SofigateOy-invoices@mail.palleteoy.readsoftonline.com
Sofigate Group Oy:	SofigateGroupOy-invoices@mail.palleteoy.readsoftonline.com
Business Technology Forum Oy:	BusinessTechnologyForumOy-invoices@mail.palleteoy.readsoftonline.com
Sofigate AB:	SofigateAB-Inv@mail.palleteoy.readsoftonline.com
Sofigate Sweden AB	SofigateSwe-Inv@mail.palleteoy.readsoftonline.com
Sofigate ApS	SofigateAps-Inv@mail.palleteoy.readsoftonline.com

When sending PDF-invoices to electronic scan service we kindly ask you to consider the following:

- PDF invoices are sent as email attachments
- Only one invoice per file. The file should include the invoice with all its pages and attachments
- One email can have maximum size of 10Mb
- PDF files cannot be locked, encrypted or password protected

OFFICE ADDRESSES

Finland

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